

MA DEGREE EXAMINATION JULY 2021 SESSION

A. TIMETABLE OF ACTIVITIES

Applicants must observe the deadlines in the Timetable of activities available here <https://euro.ubbcluj.ro/wp-content/uploads/1-Timetable.pdf>

B. APPLICATION FOR THE MA DEGREE EXAMINATION

Application for the MA Degree examination is conducted exclusively ONLINE. Students must upload the following documents onto the **Elearning** platform (<http://sites.euro.ubbcluj.ro/elearning/>)

- The file containing the required documents
- The MA thesis.

The applicant must also fill in the **FORM stating the thesis title (written in the instruction language of the Programme of study or in an international language: English, French, Italian)**, as well as the coordinator's name. The form will be filled in on the same platform (**Elearning** <http://sites.euro.ubbcluj.ro/elearning/>)

IMPORTANT! The file containing the application documents, the MA thesis and the above-mentioned Form **MUST** be uploaded onto the Elearning platform <http://sites.euro.ubbcluj.ro/elearning/> between **14-21 June 2021**. **On 21 June 2021, the documents (including MA thesis) can be uploaded until 16.00.**

C. REQUIRED DOCUMENTS

Applicants must upload the following **scanned** documents (PDF) onto the **Elearning** platform (<http://sites.euro.ubbcluj.ro/elearning/>)

- Application form, signed.
- Statement on honour, signed
- Originality and exam passing statement, signed,
- Coordinator's approval, signed
- Identity card
- *Proof of payment of subscription fee* (* the fee is 1000 RON and it is only applicable to students who applied to a previous MA Degree examination session or who graduated in or before 2018)*
- Birth certificate
- Marriage certificate (if applicable)**

Romanian citizens who are UBB graduates will also upload

- BA Diploma
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Romanian citizens who graduated from other universities must also upload:

- Baccalaureate Diploma and a copy of the high school transcript of records
- BA Diploma and a copy of the transcript of records / BA Diploma Supplement

Romanian citizens who passed their Baccalaureate /BA Diploma abroad must upload the following documents:

- Certificate of equivalence of studies (Baccalaureate/ BA Diploma)
- Degree and addenda (Baccalaureate/ BA Diploma)

Applicants admitted based on the certificate of equivalence of studies, acceptance letter, Minister's order etc, must upload:

- The certificate of equivalence of studies, acceptance letter, Minister's order
- Degree and addenda (Baccalaureate/ BA Diploma)
- Birth certificate (certified translation for international students)
- Passport, for international students

IMPORTANT! Students will receive copies of the following documents from the Secretariat: BA Diploma, Baccalaureate Diploma, High school transcript of records or any other documents that were submitted in original and are in the students' personal files, for being uploaded onto the platform.

D. EXAMINATION – THESIS DEFENCE

The examination will take place on 1-2 July 2021 for all MA programmes of study.

It will be conducted online, in real time, before the examination commission, on the ZOOM platform. The link will be posted on the faculty's website.

The applicants will use devices with audio-video connection, such as laptops, tablets or desktops equipped with camera and microphone.

Each student will have 15 minutes for the thesis defence (10 minutes for the PPT presentation and a 5-minute Q&A session).

***** Students who requested changes/additions to their surnames after enrollment, must provide the following documents: a) the application approved by the institution's management, b) documents certifying the new surname as opposed to the one in the birth certificate; c) students' certified statement that they will not request another study document in case of subsequent change of surname.***

IMPORTANT! In case of login problems onto the Elearning platform, please contact our IT colleague: alexandru.burca@ubbcluj.ro